

Vatan Dental Group

8540 S. Sepulveda Blvd., Suite 108

Los Angeles, CA 90045

310-676-2922

APPOINTMENT CHANGE POLICY

Vatan Dental Group requires that a 48 hours notice be given for appointment changes. Failure to properly notify this office of any changes will result in a \$75 charge. Please note that our answering machine does not accept messages for any changes to an existing appointment. You must contact one of our office staff members during our normal business hours.

If you are calling outside of our normal business hours and hear our voice message, you must call Dr. Vatan personally on his cell phone. You can reach Dr. Vatan by calling 310-991-7921.

Thank you for your cooperation!

INITIALS: _____

STATEMENT OF FINANCIAL POLICY

Our office is committed to providing you with the best possible dental care. Your clear understanding of our financial policy is important to our professional relationship. Our office payment policy is that payment is due at time of professional services rendered. In order to assist you better, we provide you with the following payment options for your convenience: Cash, Check, ATM card, Credit Cards (Master Card, Visa, Discover, Amex) & *Dental Finance Company. (*Dental Financing Company will provide you with a **dental line of credit similar to a credit card.**)

There is a \$25 charge for all checks returned by the bank.

INITIALS: _____

ASSIGNMENT BENEFITS

I authorize the insurance company indicated on the patient information form to pay Vatan Dental Group all insurance benefits otherwise payable to me for services rendered. I authorize the use of this signature on all insurance submissions.

I authorize Vatan Dental Group to release all information necessary to secure the payment whether or not paid by insurance. I understand that I am responsible for all charges incurred whether or not paid by insurance.

SIGN: _____ DATE: _____

PRINT: _____